

Implementable Comprehensive Plan

Town of Chautauqua and Village of Mayville

Steering Committee No. 1 – Wednesday, April 17, 2024, 5 p.m.

Agenda

Welcome and Purpose (10 min)

1. Introductions
2. What is an Implementable Comprehensive Plan?
3. The role of the Steering Committee

Public Involvement (30 min)

1. Ideas for engaging the community in this process
 - Community questionnaire
 - a. Kinds of questions you would like to ask residents
 - b. Review a sample questionnaire
 - c. Discuss review process and distribution
 - d. Getting the word out (electric bill mailing)
 - Coordination with Town and Village websites for information about this planning process
 - Piggyback on any planned local events?
 - Stakeholders to interview – individuals with important perspectives and insight on the community – suggestions?
2. Other creative ways of engaging the community? Pop-up events?

Community Profile (15 min)

1. What trends do you see taking place such as changes in housing, population, businesses, or other changing trends we should be mindful of during the planning process?

Key Issues (30 mins)

1. Discuss what this steering committee thinks are the key issues facing the Village and Town today
 - Tell us in a few words what you think are priority community issues/needs.

What's Next? (5 mins)

1. Project schedule
 - We will work through various permutations of a questionnaire online over the next four weeks, hope to have the questionnaire going live in six weeks
 - Schedule Steering Committee Meeting #2 Zoom meeting, possibly in June

Project contact person:

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Questions, comments, clarifications?

Room for your notes: